ASA CREATION PUBLIC NOTICE

(TOWNSHIP LETTERHEAD)

то:	Citizens of	Township,		_ County	
FROM:	, (titl Tow	<i>e)</i> rnship Board of Su	pervisors		
DATE:					
RE:	Public notice for t	he creation of an A	gricultura	al Security Area	
This announce	ement will hereby se County, tha	erve to notify the c t the $$	itizens of	Township Boar y Area within	Township, rd of Supervisors has
	suant to the Agricu				
hours of	Townsh and	ip Municipal Offic	e, <u>(townsl</u>		address), between the
area proposed proposed Agri	to be included in th cultural Security A	e proposed Agricu rea within 15 days	ltural Sec of the dat	which is within, adja urity Area may propo e this notice is publish hip Office on or befor	ose changes to the
Upon expiration proposed chan	on of the aforement ges will be submitt Coun	ioned 15-day perio ed to the ty Planning Comm	d, the pro	posed Agricultural Se Township Plannii d the	ecurity Area and any ng Commission, the Township
Agricultural S hearing will be any proposed i	ecurity Area Advise e held by the Towns	ory Committee for ship Supervisors to ny recommendatio	review an consider	nd recommendation. The Agricultural Secure Planning Commiss	Thereafter, a public arity Area proposal,
A copy of this 1. 2. 3. 4.	notice is posted at	the following publi	ic places:		

ASA CREATION PUBLIC HEARING NOTICE

(TOWNSHIP LETTERHEAD)

TO: Citizens of _____ Township, _____ County

DATE:

RE: Public Hearing notice for the creation of an Agricultural Security Area

In accordance with the provisions of the "Agricultural Area Security Law" Act of June 30, 1981, P.L. 128, No. 43, (3 P.S. §§901-915) and all revisions to this statute, through Act 14 of 2001(the "Act"), **NOTICE IS HEREBY GIVEN** that a Public Hearing will be held by the ______ Township Board of Supervisors on the <u>***insert date****</u> day of <u>*** insert month ****</u>, 20__ at _____ p.m. at <u>***</u> insert address ****.

The purpose of the Hearing is to review the creation of an Agricultural Security Area involving the proposals of the following owners, parcels, and acreage within _____ Township, _____ County, Pennsylvania.

Name(s) of Owner(s)

Tax Parcel No.

No. of Acres/Parcels

The _____ Township and _____ County Planning Commissions and the _____ Township Agricultural Security Area Advisory Committee have recommended approval of the above subject, proposed creation by the ______ Township Board of Supervisors. After reviewing and considering the subject agricultural security area creation proposal, the recommendations relative thereto of the ______ Township and ______ County Planning Commissions and the ______ Township Agricultural Security Area Advisory Committee, the factors set forth in Section 7 of the Act (3 P.S. §907), and any written or oral comment offered at the public hearing, the ______ Township Board of Supervisors may proceed, at the conclusion of the public hearing, to adopt the subject proposal or modification of the proposal the board deems appropriate.

The present notice has been published in accordance with the requirements of the Act of July 3, 1996, P.L. 388, No. 84, known as the "Sunshine Act." True and correct copies of the present notice have also been mailed to all landowners within the proposed agricultural security area.

A copy of this notice is posted at the following public places:

1.

2.

3.

4.

ASA ADDITION PUBLIC NOTICE

(TOWNSHIP LETTERHEAD)

TO:	Citizens of	Township,	County
FROM:	, (<i>titl</i> , Tow	le) vnship Board of Supervi	Sors
DATE:			
RE:	Public notice for a	an addition to an Agricu	ltural Security Area
addition(s) to	the	Agricu	s ofCounty, that the sors has received a proposal / proposals for ltural Security Area within ultural Area Security Law, Act 43 of 1981.
The aforemen	ntioned proposal(s) i Townsh and	s currently on file and a hip Municipal Office, <u>(to</u>	vailable for public inspection at the wnship municipal office address) between the
area(s) propos propose chang	sed to be included ir ges to the proposed nges must be submit	n the addition(s) to the al addition(s) within 15 da	land which is within, adjacent to, or near the bove named Agricultural Security Area may ys of the date this notice is published. Such Township Office on or before (15 days
Agricultural S Township Pla Commission, Advisory Cor Township Suj addition prop	Security Area and ar nning Commission, and the nmittee for review a pervisors to conside osal, any proposed r	the	e proposed addition(s) to the above named l be submitted to the County Planning Township Agricultural Security Area hereafter, a public hearing will be held by the Agricultural Security Area commendations from the Planning Commissions

A copy of this notice is posted at the following public locations:

- 1.
- 2.
- 3.
- 4.
- 5.

ASA ADDITION PUBLIC HEARING NOTICE

(TOWNSHIP LETTERHEAD)

Citizens of _____ Township, _____ County TO: FROM: _____, (title) Township Board of Supervisors **DATE:** RE: Public Hearing notice for an addition to an Agricultural Security Area In accordance with the provisions of the "Agricultural Area Security Law" Act of June 30, 1981, P.L. 128, No. 43, §2, and all revisions to this statute through Act 14 of 2001 (the "Act"), NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the _____ Township Board of Supervisors on the <u>***insert date****</u> day of <u>*** insert month</u> ****, 20 at p.m. at *** insert address ****. The purpose of the Hearing is to review additions to the *****insert ASA name***** Agricultural Security Area involving the proposals of the following owners, parcels, and acreage within Township, _____ County, Pennsylvania. Tax Parcel No. Name(s) of Owner(s) No. of Acres/Parcels to be added The _____ Township and _____ County Planning Commissions and the _____ Township Agricultural Security Area Advisory Committee have recommended approval of the above subject, proposed additions by the _____ Township Board of Supervisors. After reviewing and considering the subject agricultural security area addition proposal, the recommendations relative thereto of the _____ Township and _____ County Planning Commissions and the Township Agricultural Security Area Advisory Committee, the factors set forth in Section 7 of the Act (3 P.S. §907), and any written or oral comment offered at the public hearing, the Township Board of Supervisors may proceed, at the conclusion of the public hearing, to

adopt the subject proposal or modification of the proposal the board deems appropriate.

The present notice has been published in accordance with the requirements of the Act of July 3, 1996, P.L. 388, No. 84, known as the "Sunshine Act." True and correct copies of the present notice have also been mailed to all landowners within the proposed agricultural security area.

A copy of this notice is posted at the following public locations:

1.

2.

3.

4.

ASA CREATION PUBLIC HEARING NOTICE LETTER TO LANDOWNERS AND THOSE REQUESTING MODIFICATIONS

*** Example letter notifying landowners about the public hearing for the proposed creation of an ASA. This letter <u>and</u> the legal notice of the hearing should be sent to all landowners in the proposed ASA and to all persons proposing modifications to the proposed ASA.

(TOWNSHIP LETTERHEAD)

TO:	Township
	Agricultural Security Area Landowners
	Individuals Proposing Modifications to the Agricultural Security Area
FROM:	, (title) Township
DATE:	
RE:	Public Hearing notice for the creation of an Agricultural Security Area inTownship

In accordance with the requirements of the "Agricultural Area Security Law," enclosed herewith is a copy of the above-referenced Public Hearing Notice. Please note that landowners are welcome, but are not required, to attend such public hearing (unless you have changed your mind concerning the inclusion of your land within the subject, proposed agricultural security area, in which case you definitely should attend the public hearing to state such position). Anyone proposing modifications to the proposed Agricultural Security Area should attend the public hearing to state his/her reasons for the proposed modification.

Thank you for your interest and participation in this project.

SEVEN YEAR REVIEW PUBLIC NOTICE

(TOWNSHIP LETTERHEAD)

TO:	Citizens of	Township,	County
FROM:	, (tit Tov	<i>le)</i> vnship Board of Supervis	sors
DATE:			
RE:	Public notice for	the 7-year review of an A	Agricultural Security Area
This announc	ement will hereby s County, the	serve to notify the citizen at the	Township, Township Board of Supervisors will tural Security Area within altural Area Security Law, Act 43 of 1981.
conduct a rev	iew of the Townshi	Agricul p, pursuant to the Agricu	tural Security Area within altural Area Security Law, Act 43 of 1981.
The aforemer	ntioned ASA descrit	otion is currently on file	and available for public inspection at the winship municipal office <i>address</i>) between the
Any affected area proposed security area submitted to t Commissions	Municipality and and to be continued in within 30 days of thes, and the Township	ny landowners who own the agricultural security he date this notice is publ Township Superviso Agricultural Security An	land which is within, adjacent to, or near the area may propose changes to the agricultural ished. Such proposed changes must be ors, the County and Township Planning rea Advisory Committee at the before (<i>30 days from notice date</i>).
proposed chan Agricultural S	nges will be submit Coun Security Area Advis	ted to the	e existing Agricultural Security Area and any Township Planning Commission, the a, and the Township w and recommendation. Thereafter, a public sider the continuation/proposed modifications
Committee.		C	the Agricultural Security Area Advisory
A copy of this	s notice is posted at	the following public pla	ces:

1.

2.

3.

4.

SEVEN YEAR REVIEW LETTER TO LANDOWNERS

(TOWNSHIP LETTERHEAD)

(DATE)

(Landowner Name) (Address) (City, State, Zip)

Dear _____,

Your property is listed in an ASA (Agricultural Security Area) in _____ Township. It is time for the Township to review the ASA and make any modifications that are necessary.

Please complete and return the bottom of this form by <u>(date)</u> to indicate your decision to remain in the ASA or to be removed from it.

If there have been any changes to your property such as a change in ownership or an increase or decrease in size, PLEASE NOTIFY THE TOWNSHIP IN WRITING OF THESE CHANGES.

If you know of anyone interested in joining an ASA, please have him or her contact the township as soon as possible.

Thank you,

______, (title) _______Township _______Township VES, I wish to remain in the ______Township Agricultural Security Area. Downship Agricultural Security Area. ________, from the _______ Township Agricultural Security Area. _________, from the ________ Please complete this form by ______(date) _____ and return it to: ________, (title) ________, (title)

(mailing address) (city, state, zip code)

SEVEN YEAR REVIEW PUBLIC HEARING NOTICE

(TOWNSHIP LETTERHEAD)

то:	Citizens of	Township,	County
FROM:	, (ti	<i>tle)</i> wnship Board of Supervis	ors
DATE:			
RE:		otice for the seven-year re ltural Security Area	view of the
§2, and all revi Public Hearing	isions to this statute g will be held by the	e through Act 14 of 2001 (Security Law" Act of June 30, 1981, P.L. 128, No. 43 the "Act"), NOTICE IS HEREBY GIVEN that a Board of Supervisors on the <u>***insert date****</u> day of <u>*****</u> .
name *** Agrie	cultural Security An		conducting a seven-year review of the <u>***insert ASA</u> s of the following owners, parcels, and acreage within nia.
Name(s) of Ov (Modifications		<u>Tax Parcel No.</u>	No. of Acres/Parcels
(Additions)			
(Deletions)			
Agricultural Se changes during and considerin thereto of the _ Township Agr §907), and any Supervisors ma	ecurity Area Adviso g the seven-year rev g the subject agricu Tow icultural Security A written or oral com	bry Committee have recom- view, by the	nning Commissions and the Township nmended approval of the above subject, proposed Township Board of Supervisors. After reviewing year review changes, the recommendations relative County Planning Commissions and the the factors set forth in Section 7 of the Act (3 P.S. c hearing, the Township Board of aring, to adopt the subject proposal or modification of
84, known as t	he "Sunshine Act."		ne requirements of the Act of July 3, 1996, P.L. 388, N of the present notice have also been mailed to all
A copy of this	notice is posted at 1	the following public location	ions:
1. 2			

- *2*. 3.
- 4.
- 5.

SEVEN YEAR REVIEW PUBLIC HEARING LETTER TO LANDOWNERS AND THOSE REQUESTING MODIFICATIONS

*** Example letter notifying landowners about the public hearing for an ASA Seven Year Review. This letter <u>and</u> the legal notice of the hearing should be sent to all landowners in the ASA and to all persons proposing modifications to the ASA.

(TOWNSHIP LETTERHEAD)

TO:	Township			
	Agricultural Security Area Landowners			
	Individuals Proposing Modifications to the Agricultural Security Area	•		
FROM:	, (title)			
	Township			
DATE:				
SUBJECT:	Public Hearing Notice for the Seven-Year Review of the Township			

In accordance with the requirements of the "Agricultural Area Security Law," a copy of the abovereferenced Public Hearing Notice is enclosed herewith. Please note that landowners are welcome, but are not required, to attend such public hearing (unless you have changed your mind concerning the inclusion of your land within the subject agricultural security area, in which case you definitely should attend the public hearing to state such position). Anyone proposing modifications to the Agricultural Security Area should attend the public hearing to state their reasons for the proposed modifications.

Thank you for your interest and participation in this project.

Agricultural Security Area

TOWNSHIP RESOLUTION FOR ASA ADOPTION/ADDITION

RESOLUTION OF THE ______ TOWNSHIP BOARD OF SUPERVISORS ADOPTING AND APPROVING _____ TOWNSHIP, _____ COUNTY, PENNSYLVANIA AGRICULTURAL SECURITY AREA PROPOSAL WITH ADDITIONS AND MODIFICATIONS.

WHEREAS, a proposal has been submitted to the ______ Township Board of Supervisors for the review of the ______ Township, _____ County, Pennsylvania Agricultural Security Area, in accordance with the provisions of the "Agricultural Area Security Law," Act of June 30, 1981, P.L. 128, No. 43, §2, and all revisions to the said statute through Act 14 of 2001 (the "Act"), a true and correct copy of which is attached hereto and made a part hereof (the "Proposal"); and

WHEREAS, in response to the Proposal, the Township Board of Supervisors has complied with and completed the procedures and considerations prescribed in Sections 5, 6, and 7 of the Act; and

WHEREAS, the Proposal includes the following owners, parcels, and acreage within _____ Township, _____ County, Pennsylvania.

No of Acres/Parcel

Tax Parcel No.

Name(s) of Owner(s)

(Reviewed Properties)

(Modifications)

(Additions)

(Deletions)

WHEREAS, after duly advertised public hearing and after consideration of the factors mentioned in Section 7 of the Act, the _____ Township Board of Supervisors desire to approve and adopt the review, modifications, additions and deletions to the _____ Township, County, Pennsylvania Agricultural Security Area.

 Image: County, Pennsylvania Agricultural Security Area.

 NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved, that the present

 Resolution, the Proposal and a description of the subject ______ Township, ______ Township, ______ County, Pennsylvania Agricultural Security Area review, modifications, additions, and deletions, shall be filed forthwith in the Office of the Recorder of Deeds of _______ County, Pennsylvania, with the ______ Township, ______ County, Pennsylvania Planning Commission and the ______ County, Pennsylvania Planning Commission and the ______ County Land Preservation Office.

 IN WITNESS WHEREOF, the present Resolution has been duly adopted by a unanimous vote of the _______ Township Board of Supervisors in public session duly convened this day of ________ 20 ______

_____TOWNSHIP, _____COUNTY, PENNSYLVANIA _____TOWNSHIP BOARD OF SUPERVISORS

ATTEST:

Secretary

Chairman

Supervisor

Supervisor

(seal)

COMPLETED PROPOSAL FORM SHOULD FOLLOW THIS PAGE TO BE RECORDED!

SECRETARY OF TOWNSHIP NOTARIZATION LETTER

CERTIFICATE

I, the undersigned, the dul	y appointed and incumbent	Secretary of	
Township,	o, County, Pennsylvania (the "Township"), hereby certify that: The		
foregoing is a true and correct cop	py of a Resolution of the	Township Board of	
Supervisors (the "Supervisors"), v	which was duly adopted by u	unanimous vote of the Supervisors in a	
public session duly convened on		The said Resolution has been duly	
recorded in the official Minutes o	f	Township,	
County, Pennsylvania. The said R	Resolution remains in effect,	unaltered and unamended, as of the date	
of this Certificate.			

I further certify that the Supervisors of the Township complied with the requirements of the "Sunshine Act," Act of July 3, 1986, P.L. 388, No. 84, § 1 et seq. (65 P.S. § 271-286) as amended, relative to the adoption of the foregoing Resolution.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the official seal of the Township, this ______ day of ______, 20__.

_____, Secretary

_____ Township _____ County, Pennsylvania

NOTE: A COPY OF THE RESOLUTION MUST BE ATTACHED TO THIS LETTER WHEN SUBMITTING IT TO THE NOTARY'S OFFICE.

NOTARY PUBLIC LETTER

COMMONWEALTH OF PENNSYLVANIA COUNTY OF _____

On this <u>(---*insert date---*)</u>, before me, a Notary Public in and for the said Commonwealth and County, personally appeared <u>(---*insert name---*)</u>, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within Certificate, and acknowledged that; (1) <u>(---*insert name---*)</u> executed the said Certificate for the purposes contained therein; (2) <u>(---*insert name---*)</u> is the duly appointed and incumbent Secretary of <u>(---*insert township name---*)</u> Township, <u>(---*insert township name---*)</u> Township, <u>(---*insert county name---*)</u> County, Pennsylvania; (3) the attached description of <u>(---*insert township name---*)</u> Township, <u>(---*insert county name---*)</sub> County, Pennsylvania Agricultural Security Area (the "Area") is accurate and authentic; (4) the signatures appearing on the attached proposal for the creation of the Area are valid and authentic; and (5) the Area was properly created as provided by law by the attached Resolution of the <u>(---*insert township name---*)</u> Township Board of Supervisors.</u>

In witness whereof, I hereto set my hand and official seal.

Notary Public

(SEAL)

LETTER TO PENNSYLVANIA SECRETARY OF AGRICULTURE

(TOWNSHIP LETTERHEAD)

Secretary _____ Pennsylvania Department of Agriculture 2301 North Cameron Street Harrisburg, PA 17110-9408

Secretary ____:

The Board of Supervisors of _____ Township, _____ County, Pennsylvania, in accordance with the Agricultural Security Law (3 P.S. Sections 901-915), do hereby inform you of the creation of the ______ Township Agricultural Security Area, adopted by resolution on the ______ day of ______, 20___. This agricultural security area contains a total of ______ acres under the ownership of (---*insert total number of parcels---*) landowners. This agricultural security area was recorded by the ______ County Recorder of Deeds on the ______ day of ______, 20___, in Book Number _____, Page Number ______.

_____TOWNSHIP BOARD OF SUPERVISORS _____COUNTY, PENNSYLVANIA

(---Signature of Township Official---)

(---Printed Name of Township Official---), (Title)

ASA CREATION DESCRIPTION LETTER FOR PLANNING COMMISSIONS

(TOWNSHIP LETTERHEAD)

County Recorder of Deeds Office	2
Township Planning Commission	
County Planning Commission	
County Agricultural Land Preserv	vation Board
(Title)	
Township Board of Supervisors	
Township Agricultural Security A	Area Description
with Township Resolution	of ,
osed Agricultural Security Area of	Township has been approved (as
ral Security Area as approved includes the following	ing owners, parcels, and acreage within sylvania:
	Township Planning Commission County Planning Commission County Agricultural Land Preser , (<i>Title</i>) Township Board of Supervisors Township Agricultural Security A withTownship Resolution osed Agricultural Security Area of er the Resolution.

ASA ADDITION DESCRIPTION LETTER FOR PLANNING COMMISSIONS

(TOWNSHIP LETTERHEAD)

TO:		County Recorder	of Deeds Office		
		Township Planni			
		County Planning	Commission		
		County Agricultu	ral Land Preservatio	on Board	
FROM:		, (Title)			
		Township Board	of Supervisors		
DATE:					
RE:		Township Agricu	ltural Security Area	Description	
In accordance	with	Townsh	ip Resolution	of ship has been modified as	,
20, the Agric Resolution.	cultural Se	curity Area of	Towns	ship has been modified as	per the
The Agricultur	al Security		ē	owners, parcels, and acrea County, Pennsylvania:	ge within
Name(s) of Ov	<u>wner(s)</u>	Tax Parcel No.(s)	No. of Acres/Parce	cel <u>Book & Page No.</u>	
(Properties Cu	urrently in	ı ASA)			

(Additions)

ASA REVIEW DESCRIPTION LETTER FOR PLANNING COMMISSIONS

(TOWNSHIP LETTERHEAD)

то:	County Recorder		
	Township Plann County Planning		
		ural Land Preservation B	oard
FROM:	, (Title)		
	, (<i>Title</i>) Township Board	of Supervisors	
DATE:			
RE:	Township Agric	ultural Security Area Des	scription
In accordance with	Townsł	nip Resolution	of ,
20, the proposed Agri	cultural Security Area	of	of, Township has been reviewed.
		d approved, includes the ownship,	following owners, parcels, and County,
Name(s) of Owner(s)	<u>Tax Parcel No.(s)</u>	<u>No. of Acres/Parcel</u>	Book & Page No.
(Reviewed Properties)			
(Additions)			
(Deletions)			

(Other Modifications)

LETTER OF REJECTION/MODIFICATION TO EACH LANDOWNER PROPOSING CREATION OF/ADDITION TO AN ASA

(TOWNSHIP LETTERHEAD)

(DATE)

(Landowner Name) (Address) (City, State, Zip)

Dear _____,

Your property was proposed for (*inclusion into an Agricultural Security Area*) / (*the creation of an Agricultural Security Area*) in ______ Township. After fulfilling all of the requirements set forth in the Agricultural Area Security Act of 1981 (Act 43), the Township supervisors (rejected)/(modified) your proposal at the public hearing held on ______, 20___.

Finding of Fact on Proposal:

Evaluation Criteria (per § 907 of Act 43):	
Soil Classification:	
Compatibility with local comprehensive plans:	
Inclusion of landowner's land, regardless of zoning:	
Viability of agricultural land:	
Consideration of farm improvements/anticipated trends:	
Other:	
The reason(s) for the rejection/modification of your proposal <i>(is)/(are)</i> as	follows

Thank you for your interest in this valuable program.

Sincerely,

_____, (Title)

_____ Township Board of Supervisors

REQUEST BY TOWNSHIP FOR INTERIM REVIEW LETTER

(TOWNSHIP LETTERHEAD)

TO:	Township Planning Commission		
	County Pl	anning Commission	
	Township	Agricultural Security Area Advisory Committee	
FROM:	, (<i>Title</i>) Townshi	p Board of Supervisors	
DATE:			
RE:	Interim Review of	Township Agricultural Security Area	

Pursuant to §909(b) of the Agricultural Area Security Law (Act of June 30, 1981, P.L. 128, No. 43) which states that a local governing body may request an interim review of an agricultural security area if 10% of the land within the ASA is diverted to residential or nonagricultural commercial development, the _____ Township Board of Supervisors hereby requests such review of the _____ Township Agricultural Security Area.

The Board of Supervisors asks that the _____ Township and ____ County Planning Commissions and the _____ Township Agricultural Security Area Advisory Committee review the ASA and make recommendations to the township office within 30 days of this request. Upon receipt of the recommendations, a public hearing will be held to determine the future of the ASA.